



IAD24 XERO Introduction Workshop

National ID: IAD24 | State ID: IAD24

About this course

XERO is cloud-based accounting software that is becoming increasingly popular, with many easy-to-use features.

This workshop provides a short, six hour introduction to XERO software, with the opportunity to study further.

Use XERO to enter a range of transactions, including:

- Invoices
- Adjustment notes
- Payments
- Receipts
- Bank entries
- Bank statement
- Financial reports

The textbook, Conduct Business Activities Using A Computerised Accounting System is required.

Choose to complete assessments after the workshop and/or receive a letter documenting your participation.

Overview

Semester 1, 2020

6 March, 2020



When: **Semester 1, 2020**



How: **Face-to-face classroom delivery**

Units

This is a suggested study plan. North Regional TAFE offers a variety of alternative units, and packaging rules apply to these selections. Your unit options will be discussed with you prior to enrolment.

This is a suggested study plan. North Regional TAFE offers a variety of alternative units, and packaging rules apply to these selections. Your unit options will be discussed with you prior to enrolment.

Core

National ID	Unit Title
FNSACC304	Conduct business activities using a computerised accounting system

Fees and charges

[Click here to view North Regional TAFE's 2020 indicative fees.](#) These fees are indicative for local students enrolling full-time in Government-funded courses. Fees are calculated based on individual circumstances at the time of enrolment. Concessions for eligible certificate I - IV level courses, annual fee caps and other charges may apply.

For more information, please click [here](#).

VET Student Loans

VET Student Loans is an income contingent loan support available to eligible students studying a diploma level or above qualification. For more information, please click [here](#).

Please note, fees are subject to change.