



Student Code of Conduct Policy

Policy purpose

North Regional TAFE is committed to providing students with a safe and supportive learning environment. While on any campus of North Regional TAFE (NRT) or when engaged in any course related activity off campus, students are expected to behave in a considerate, courteous and lawful manner when dealing with staff, other students and members of the public.

This policy establishes principles, responsibilities and staff procedures for maintaining appropriate student conduct and for implementing disciplinary actions as appropriate.

Policy scope

This policy applies to all students who are enrolled at North Regional TAFE.

This policy extends to conduct inside the classroom and in related activities offsite for example, on approved field trips/excursions or an approved work placement in industry.

Policy

NRT acknowledges, through the Student Code of Conduct Policy that appropriate standards of conduct are fundamental to maintaining a safe, positive and effective teaching and learning environment.

NRT is committed to:

- promoting the principles of mutual respect by informing students of behavior that NRT considers appropriate;
- the implementation of fair and just procedures for managing the consequences of inappropriate student conduct; and
- providing a supportive environment to assist students to reach their full academic potential and successfully complete their training.

The Student Code of Conduct Procedure and Code provides guidelines for academic and behavioral conduct which applies to all students irrespective of their medical condition or academic needs.

The safety of the student and of those around them is paramount, and where there are clear indications that the student is in imminent and serious danger of harming themselves or other people; security, a North Regional TAFE college staff member or emergency services (as appropriate) should be contacted immediately.

Definitions

The following definitions apply in this document:

<i>Academic misconduct</i>	<i>Refers to conduct by a student who is dishonest or unfair in connection with any academic work. Examples include but are not limited to: plagiarism, cheating, submitting someone else's work or interfering with the work of others.</i>
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<i>Academic work</i>	<i>Comprises all assessment activities including but not limited to: tests, assignments, group work, projects and presentations. Academic work also incorporates timeframes of before, during and after an assessment activity.</i>
<i>Aggressive or Violent Behaviour</i>	<i>Includes but is not limited to the following:</i> <ul style="list-style-type: none">● <i>assaulting, threatening, physically or verbally abusing or intimidating (invading personal space; spitting on/at a person or object/image in the class) another member of the class or wider TAFE college community;</i>● <i>acting in a way which endangers the health, safety or well-being of others; damage, misuse, or threat to, or the unauthorised removal of, TAFE college property or the property of students or TAFE college employees; and</i>● <i>actions which are arguably violations of Criminal Law.</i>
<i>Bullying</i>	<i>Unwanted, aggressive behavior that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time.</i>
<i>Cancellation or Termination</i>	<i>Refers to the cancellation or termination of a student's enrolment and Confirmation of Enrolment.</i>
<i>Cheating</i>	<i>Refers to the actions of a student who seeks to gain an unfair advantage or to assist another student to do so. Cheating may include but is not limited to: submitting falsified, copied or improperly obtained assessments; falsely indicating that they have been present at an activity where attendance is required; using electronic devices under test conditions.</i>
<i>Disruptive Behavior</i>	<i>Any behavior that hampers the ability of lecturers to teach or students to learn.</i>
<i>Harassment</i>	<i>Unwelcome and inappropriate verbal or physical conduct or coercive behavior where the behavior is known or should reasonably be known to be unwanted or unwelcome.</i>
<i>Satisfactory Academic Progress</i>	<i>A student is meeting unit requirements as per the unit delivery and assessment plan and is expected to successfully complete the program within the expected duration of study.</i>
<i>Student Management Plan</i>	<i>Student management plans are put into place for students as intervention strategies to provide academic support and/or assistance.</i>
<i>Suspension</i>	<i>Refers to the restriction of a student from class or the use of a facility for a temporary period of time.</i>



QMS details

Responsible committee	Executive Management Group
Category	Client Services
Policy manager	Student Services Manager
Policy number	CS012POL
Date approved	23/10/17
Date of next review	23.10/20
Related policies and documents	<u>Student Code of Conduct Guide</u> <u>Student Misconduct Procedure</u> <u>NRT By-Laws</u>